Introducing Sage 300 Version 2018

Summary of the Best New Features
On August 1, Sage 300 2018 was released featuring a collection of usability enhancements along with a brand new version of the desktop and modernization of screens and technology throughout the product. Here's a look at the top new features in this newest version of the software.
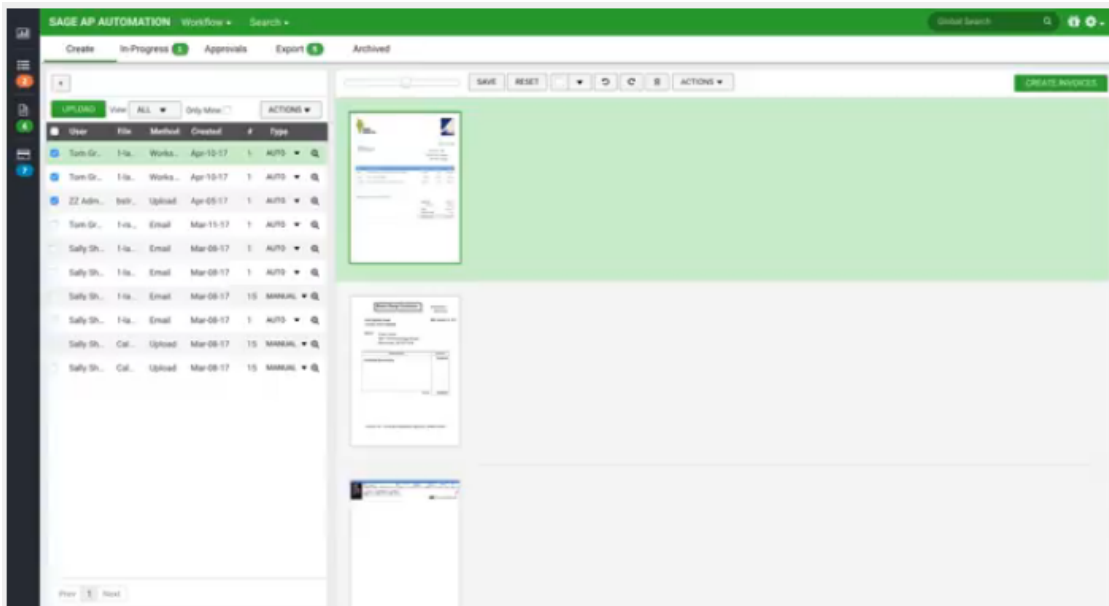
AP Automation

According to a survey that Sage conducted in 2017, accounts payable automation was the most requested new functionality. That's probably why they introduced **Sage AP Automation** which is available to 300c customers beginning with the 2018 release. Sage AP Automation is designed to simplify and remove manual tasks from your entire accounts payable process, from purchase to payment. Invoices enter your Sage 300c system with guaranteed accuracy and are stored securely in the cloud, saving time and removing the complexity from manual data entry.
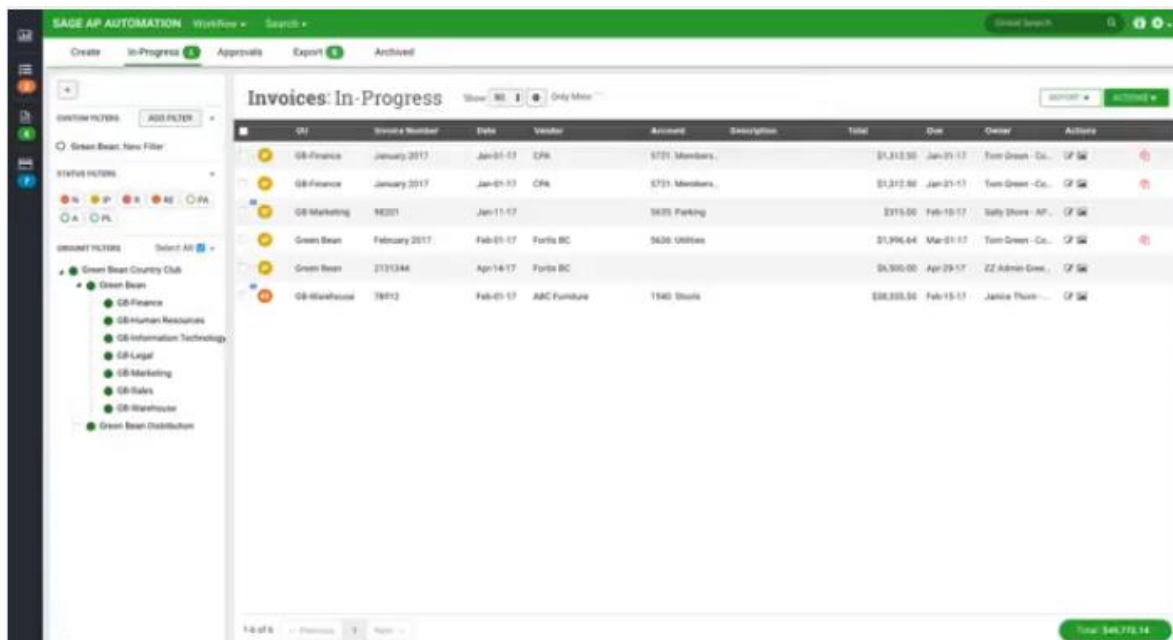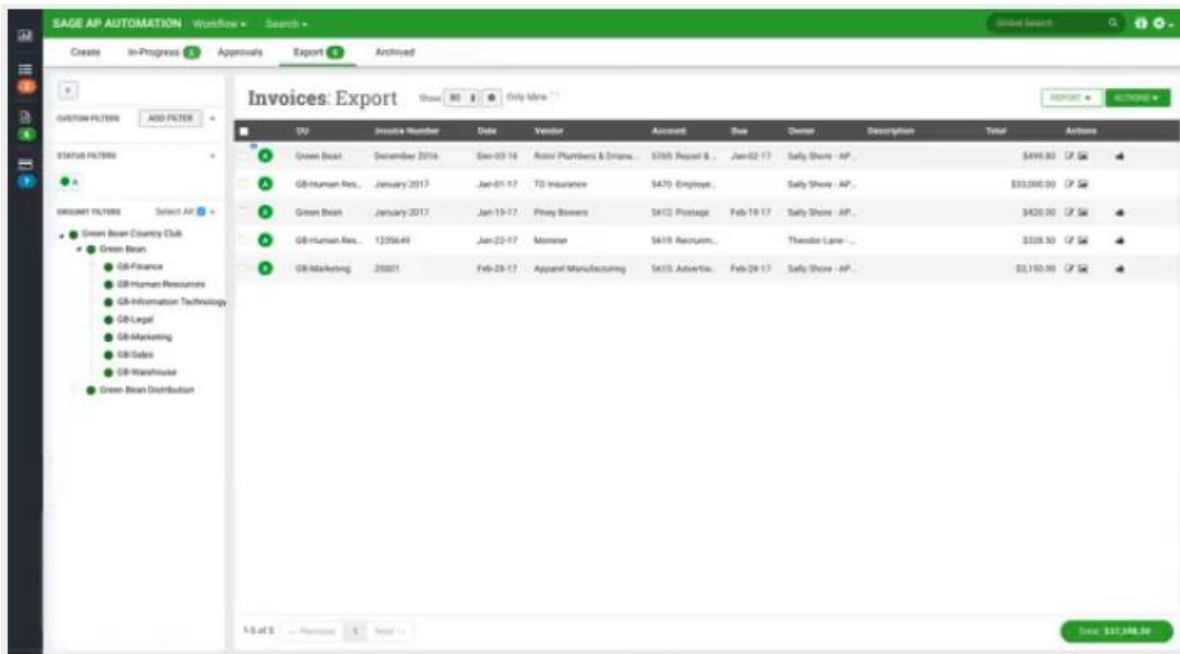
AP Automation Sign-in

Invoices and purchase orders are electronically received and immediately available for processing.
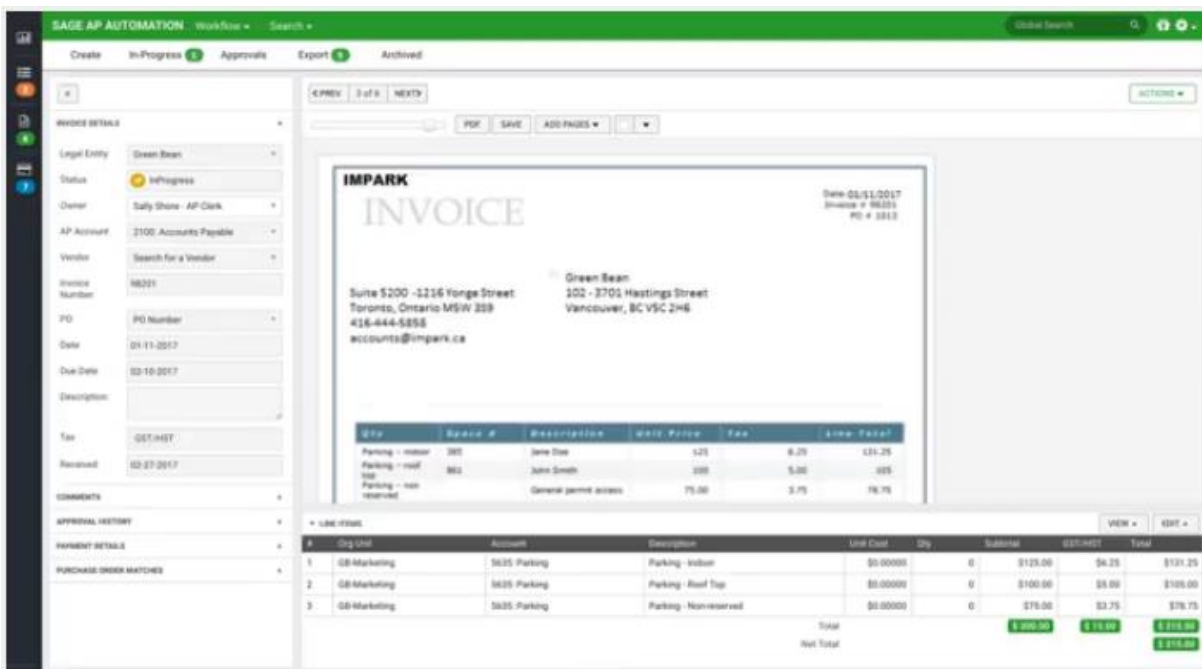

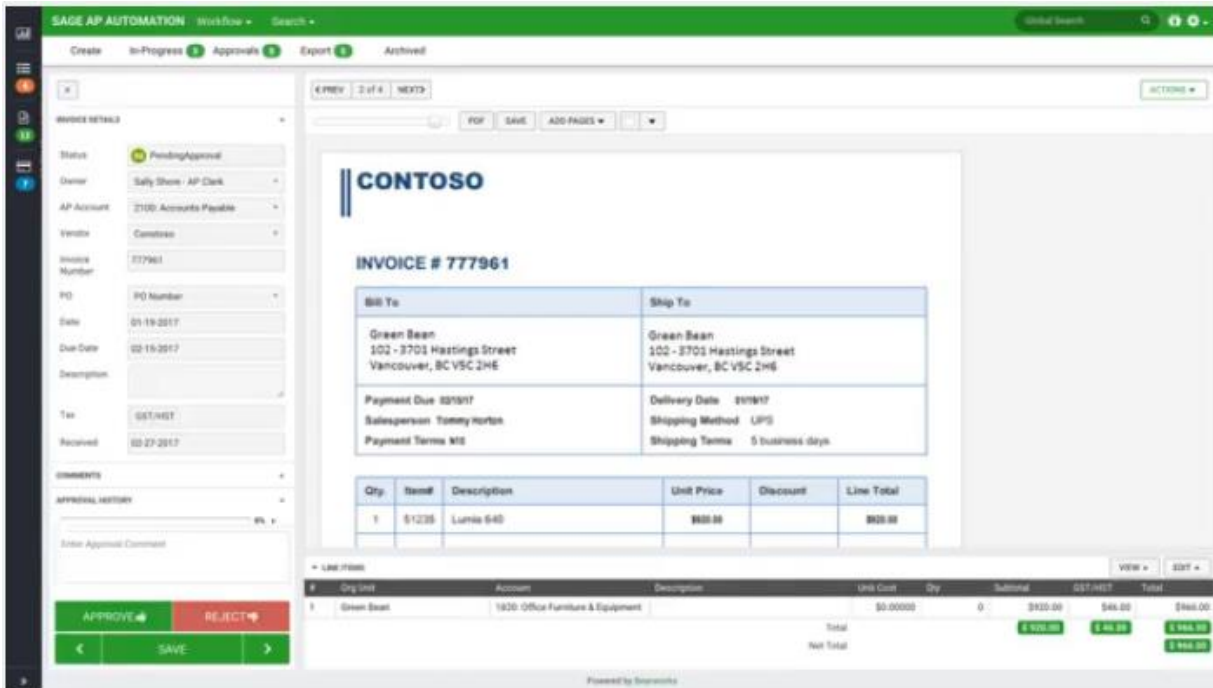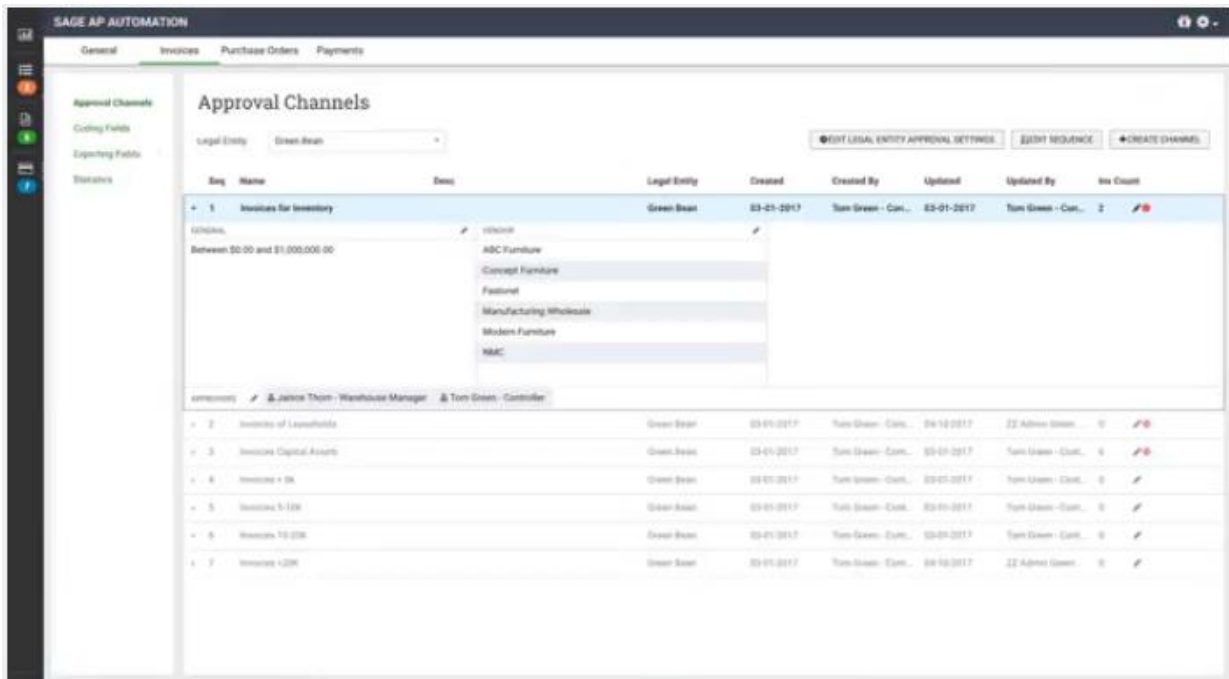The invoices are then processed for 1 or multiple companies.

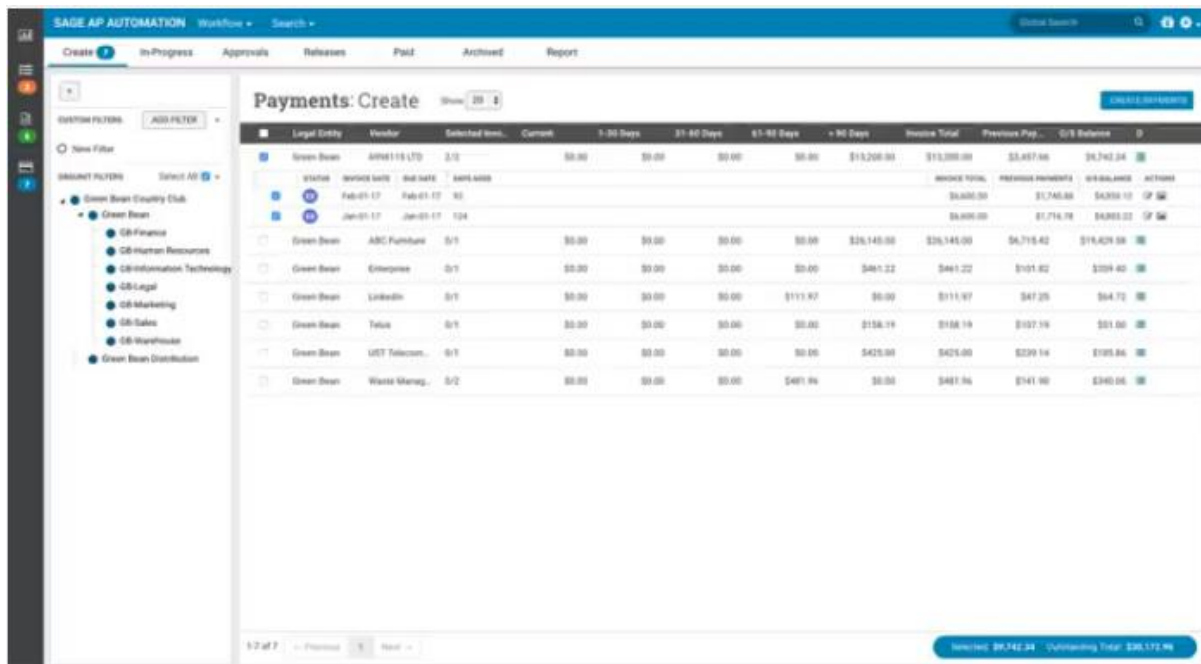Invoices are automatically matched to a purchase order.

You are then given an opportunity to add customization, and then ready for approval.

Approvers are notified by email that a payment is ready for approval.

Invoices are then ready for electronic payment. Invoices, purchase orders, and payment details are stored for 7 years.


Redesigned Classic Screens

A cornerstone enhancement in 2018, visual updates to the **Sage 300 Classic** screens and desktop give this version a fresh, modern look. But more than just window dressing, the new screens, buttons, and visual process flows make information and tasks more accessible.
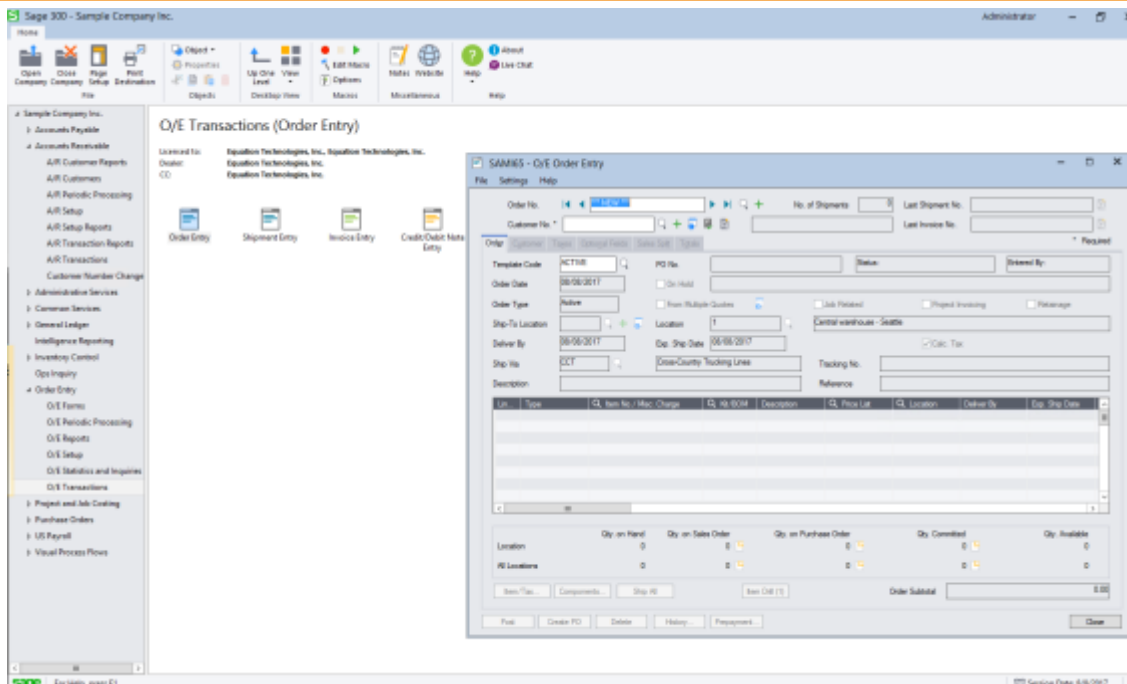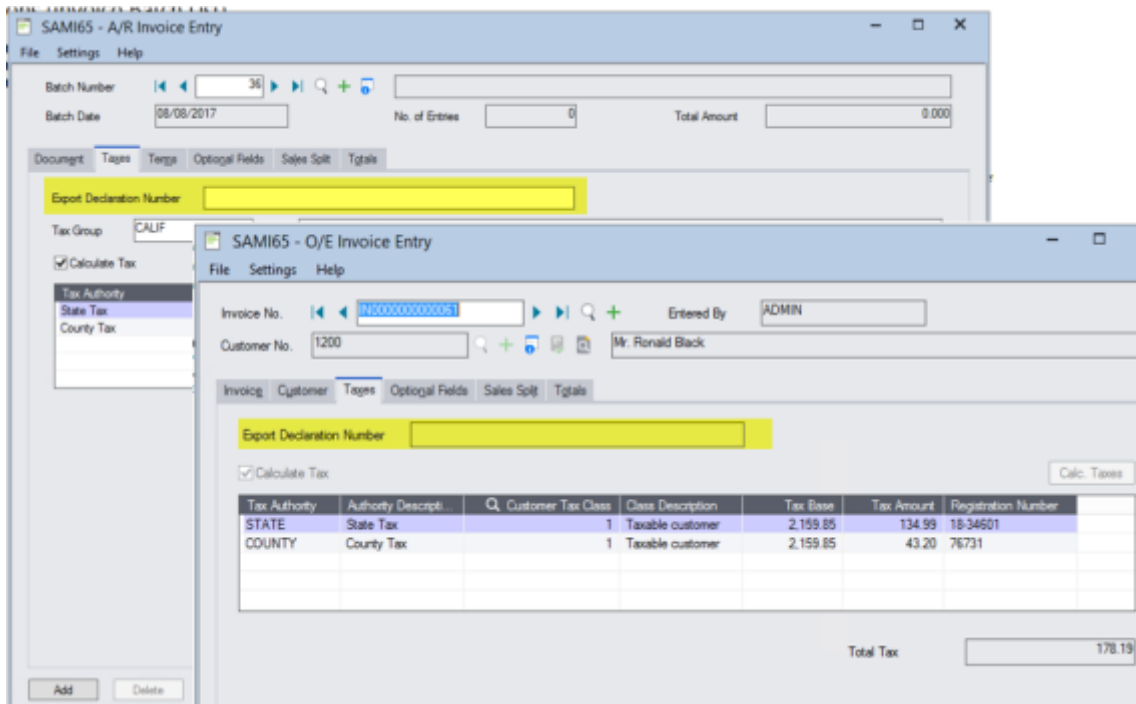
In addition, tools and controls on the desktop now appear on a ribbon (instead of menus and a toolbar) which makes the interface more consistent with other applications you may be using like Microsoft Office.
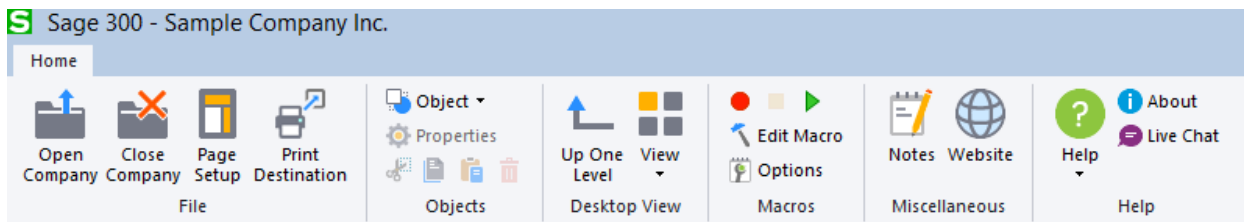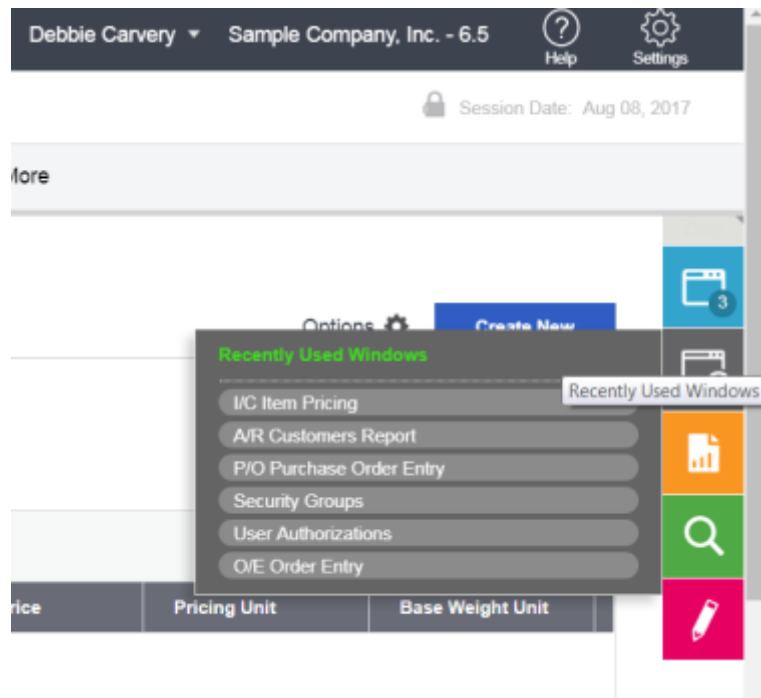
In AR Invoice Entry and OE Invoice Entry screens, a new field has been added to include an Export Declaration Number for exported goods.
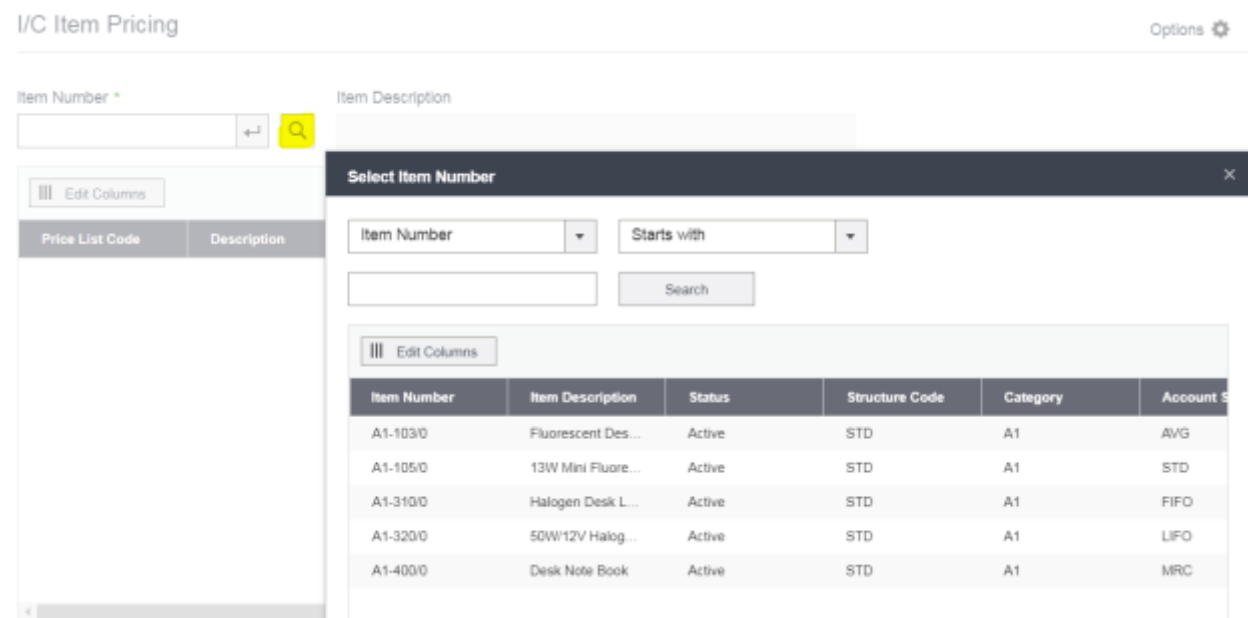
Redesigned Sage 300c Web Screens

Sage 300c web screens have also been redesigned.

You can now use the toolbar to access recently open windows.

The finder performance has improved. The finder will now display results faster. This is an important improvement, especially for larger databases.

The import/export feature of IC Physical Inventory now allows you to choose between exporting or importing from the Header or Details.


Sage Intelligence

Sage Intelligence can now be run from the Sage 300c Web screens, supported in Microsoft Excel 2013 and above and Excel online and compatible with both Chrome V42.02311.90 and above and Internet Explorer V11. Allowing you to create, run, edit, copy, and delete reports.

The My reports icon will open up the Report folders. Financial is already included. Operations and Dashboards will be released in future product updates.

In the Financial folder, you will find pre-loaded reports you can use 'out of the box' or you can copy to modify.
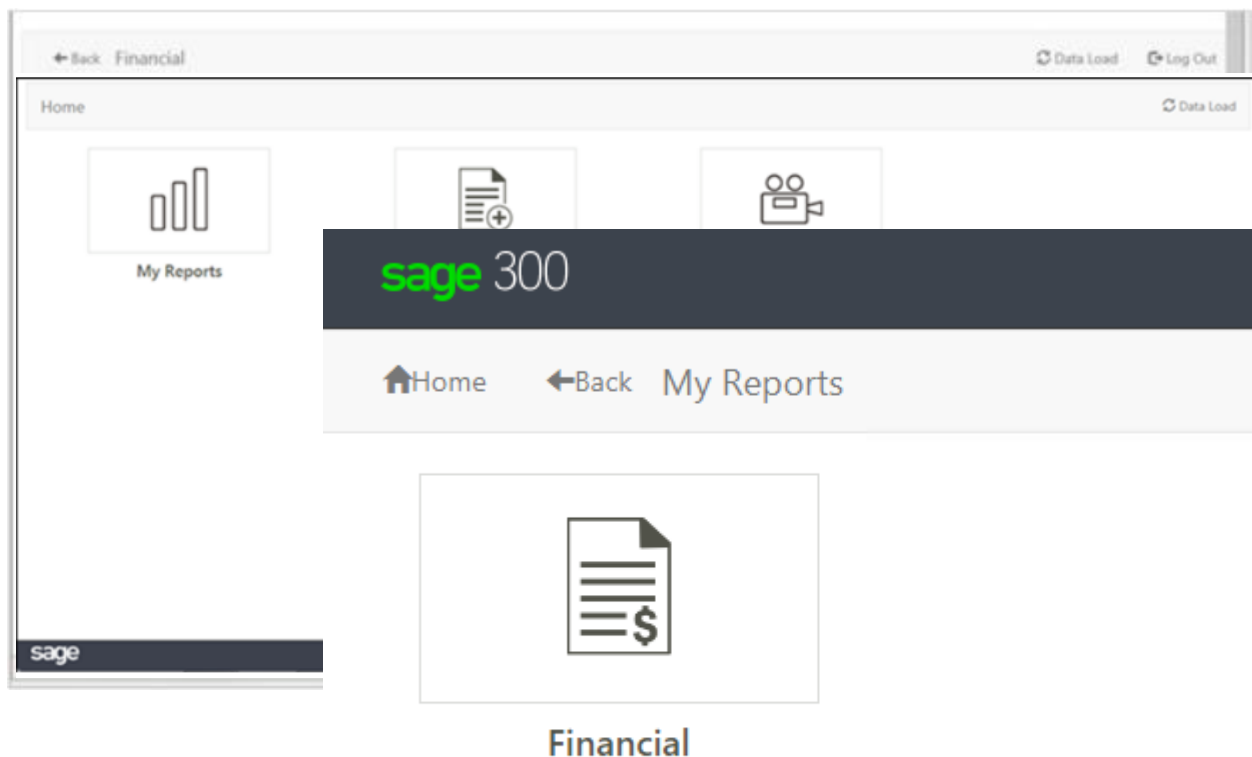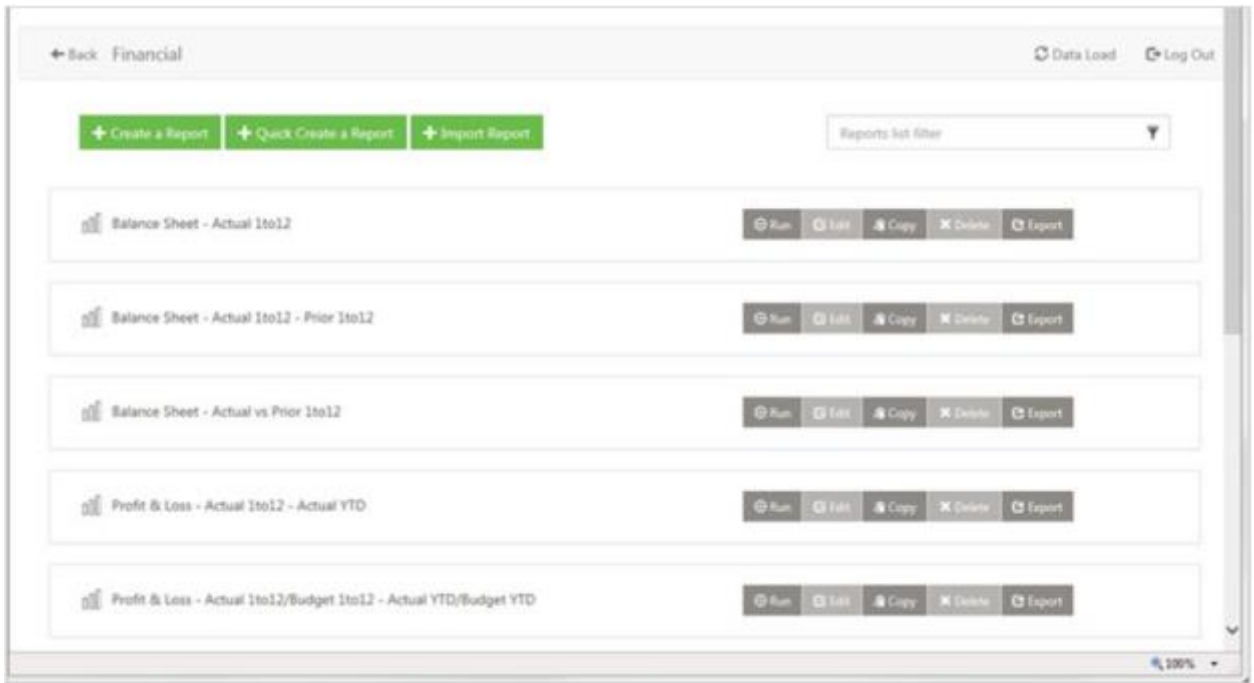
To modify, simply choose a report and click on 'Copy' and give it a new name, then click 'OK'. Once ok is clicked, the report with the new name becomes available in the list.
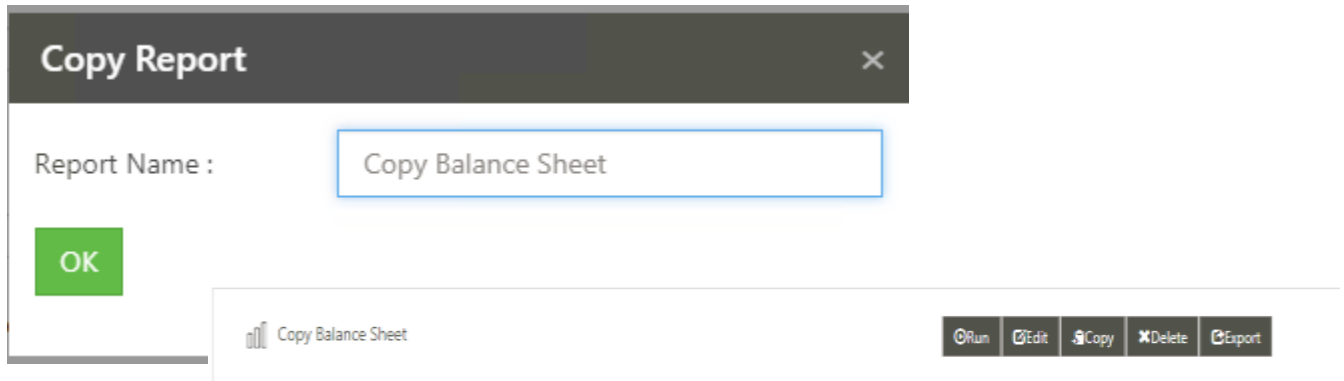
From here you have the ability to run, edit copy, delete, and export. Coming in a future product update is the ability to share the report with other users.

From the top of this page, you also have the ability to Create a report, Quick Create a report, create a folder, and import reports that have been exported from Sage Cloud.
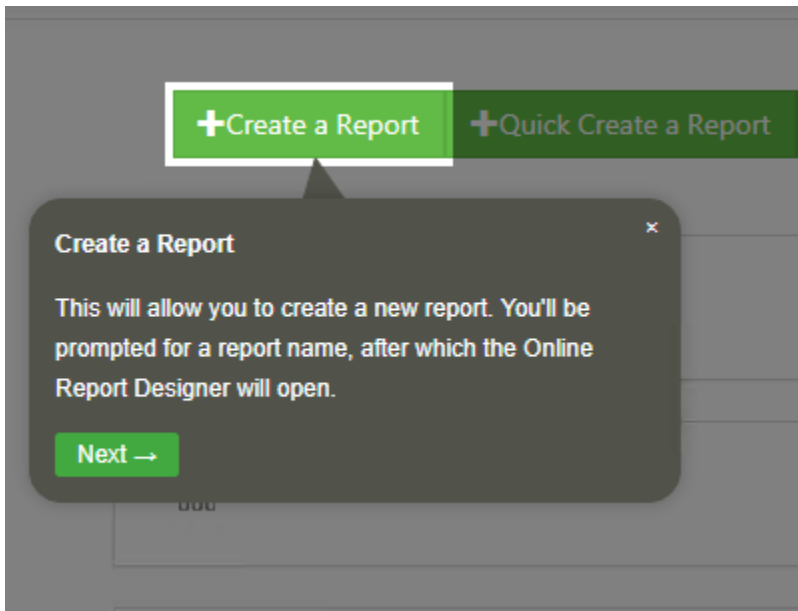
Clicking on the 'Learn More' button on the bottom right gives you access to additional resources to learn more about Sage 300 2018 Cloud. You can also follow a short 'Tour' complete with videos.
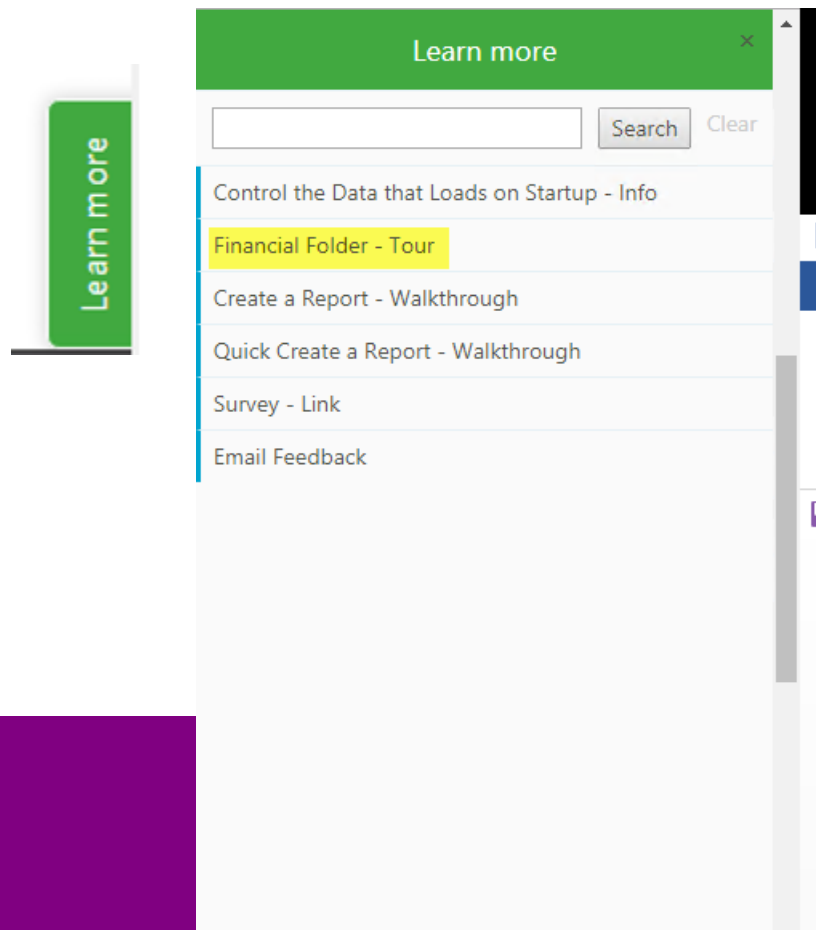
HTML5 Replaces Adobe Flash Player

With the release of CRM 2017 R3, Adobe Flash Player will no longer be required, in this new release CRM will use HTML5 to render charts.

Other Notes and Updates

Easier Login – many customers run 3rd party products that integrate with Sage 300. New **OAuth** technology removes the hassle of managing multiple login credentials for multiple products.

Upgrade Note – Sage 300 2018 only supports upgrades from version 5.6, 6.0, 2012, 2014, 2016, or 2017.

Upcoming Release Features

In future product updates, Sage 300c will include Management Packs, the ability to drill to Balance, and Sage Budgeting and Planning using the Sage 300c Web screens.

Coming in December Sage will introduce eCommerce and Point of Sale (POS) that will integrate directly with Sage 300 2018.

Spring of 2018 will also include integration with Microsoft Office 365, Sage Contacts, Dashboards and ad hoc inquiry screens.

We are excited about the new Sage 300 2018 features. If you would like a free upgrade review or would like to schedule your upgrade, please feel free to contact us.

Additional Resources:

Sage 300 2018 Release Notes | Sage 300 2018 Upgrade Guide | Pre-Installation Checklist